

COMMISSIONER'S MEETING  
ESPARTO FIRE PROTECTION DISTRICT  
16960 YOLO AVE  
ESPARTO, CA 95627

July 13, 2013  
MINUTES

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.

**2. Roll Call**

Members present: Barry Burns, John Hulsman, Mitch Roath

Absent: David Schwenger

Other present: Chief Curtis Lawrence

**3. Approval of Agenda**

A motion was made by Commissioner Hulsman and seconded by Commissioner Roath to approve the agenda.

Ayes: 4 Noes: 0 Absent: 1

Commissioner David Schwenger arrived at 6:04 p.m.

**4. Public Comment**

None

**5. Public Hearing for the Levy of Assessments for the Proposed Esparto FPD's Fire Protection and Emergency Response Services Assessment**

- a. Chair Rudy Lucero opened the Public Hearing at 6:02 p.m.
- b. Chief Curtis Lawrence provided a general overview of the proposed assessment.
- c. Chair Rudy Lucero opened Public Input at 6:04 p.m.
- d. After receiving and responding to all public input, Chair Rudy Lucero announced the last call for submittal of ballots and then closed Public Input at 6:14 p.m.
- e. Chair Rudy Lucero called for Board discussion.
- f. After Board discussion, Chair Rudy Lucero directed the tabulators to begin the tabulation of all returned ballots at 6:16 p.m.

The Commissioner's continued with the Agenda Items 7 - 13 while tabulation in process.

- g. After the meeting was reconvened at 7:50 p.m., the Board Secretary announced the following results:
  - i. Total Number of Valid Ballots Processed: 377
  - ii. Total Assessment Amount of Valid Ballots: \$146,147.30
  - iii. Total Number of "Yes" Votes Processed: 179
  - iv. Total Assessment Amount of "Yes" Votes Processed: \$63,077.97
  - v. Total Percentage of "Yes" Ballots, Weighted by Assessment: 43.16%
  - vi. Total Number of "No" Votes Processed: 198
  - vii. Total Assessment Amount of "No" Votes Processed: \$83,069.33

- viii. Total Percentage of “No” Assessment Amount: 56.84%
- ix. Total Number of “Invalid” Ballots Processed: 4
- x. Total Assessment Amount of “Invalid” Ballots Processed: \$3,095.90
- xi. 381 Assessment Ballots were returned and received prior to the close of the public hearing which represented 32.76% ballot return rate on the 1,163 ballots mailed.
- xii. The Proposed Esparto FPD’s Fire Protection and Emergency Response Services Assessment failed.

**6. Review and Approve Resolution No. 23-003, A Resolution Approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering Levy of the Esparto Fire Protection District, Fire Protection and Emergency Response Services Assessment for Fiscal Year 2023-24**

As the Proposed Esparto FPD’s Fire Protection and Emergency Response Services Assessment failed, this item was not reviewed or acted upon.

**7. Approve Minutes of:**

- A. May 11, 2023 Regular Meeting  
Motion was made by Commissioner Hulsman and seconded by Commissioner Roath to approve the minutes of the May 11, 2023 meeting.  
Ayes: 5 Noes: 0 Absent: 0
- B. June 8, 2023 Regular Meeting  
Motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the minutes of the June 8, 2023 meeting.  
Ayes: 5 Noes: 0 Absent: 0

**8. Approve Payment of:**

- A. June 15, 2023 Claims  
Motion as made by Commissioner Schwenger and seconded by Commissioner Burns to approve the June 15, 2023 Claims.  
Ayes: 5 Noes: 0 Absent: 0
- B. June 22, 2023 Claims  
Motion as made by Commissioner Schwenger and seconded by Commissioner Burns to approve the June 22, 2023 Claims.  
Ayes: 5 Noes: 0 Absent: 0
- C. July 13, 2023 Claims  
Motion as made by Commissioner Burns and seconded by Commissioner Schwenger to approve the July 13, 2023 Claims.  
Ayes: 5 Noes: 0 Absent: 0

**9. Review and Approve Esparto Fire Protection District Premium Only Plan Effective July 1, 2023**

Motion as made by Commissioner Schwenger and seconded by Commissioner Burns to approve the Esparto Fire Protection District Premium Only Plan Effective July 1, 2023.  
Ayes: 5 Noes: 0 Absent: 0

## **10. Review and Approve the Revised Employee Handbook**

Motion as made by Commissioner Roath and seconded by Commissioner Burns to approve the Revised Employee Handbook.

Ayes: 5 Noes: 0 Absent: 0

## **11. Fire District's Sustainability Ad Hoc Committee**

No Update

## **12. Yolo County Fire Safe Council**

### **A. Updates**

Commissioner Burns advised there is no update as there was no meeting last month.

### **B. Yolo Prescribed Burn Association**

Chief Lawrence reported that after the first burn, there are several more landowners interested in prescribed burns.

## **13. Staff Reports**

### **A. Office/ Financial Report**

- a. Chief Lawrence presented the GL worksheet to the Board for their review.
- b. Chief Lawrence reported that the new Yolo County accounting system, for which Yolo County will now require all Special Districts to input their claims, generate their reports, create deposits and journal entries, will require extra administrative hours. Additionally, he pointed out that all the existing account codes will be changing.

### **B. Building & Maintenance Report**

- a. Chief Lawrence reported that the HVAC motor failed and had to be replaced just prior to the Commissioner's meeting.

### **C. Chief's Report**

- a. Chief Lawrence reported:
  - i. That the number of fires and calls are increasing with one fire call sustaining a high-cost loss.
  - ii. That the fuel tanks are in place and ready for use which will save the District over \$1.00 per gallon for the cost of gas and diesel.
  - iii. That the Volunteer's held a very successful 4<sup>th</sup> of July BBQ and fireworks event.
  - iv. That the National Night Out will be on the 1<sup>st</sup> Tuesday in August.
  - v. That EFPD is working on I-MCI (Intentional Mass-Casualty Incident) trainings with Yocha Dehe Fire Department, Yolo County Sheriffs and the school district. A grant is being worked on to obtain the appropriate safety gear for an active shooter incident.

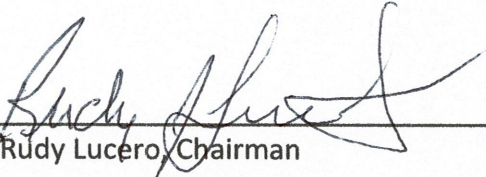
**Chair Rudy Lucero recessed the meeting at 6:28 p.m. to allow the tabulators time to finish tabulating the returned ballots.**

**Chair Rudy Lucero reconvened the meeting at 7:50 p.m. to continue Item #5 and Item #6.**

**14. Adjournment**

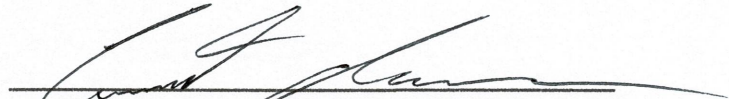
A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to adjourn the meeting at 7:51 p.m.

Ayes: 5 Noes: 0 Absent: 0



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Rudy Lucero, Chairman



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Curtis Lawrence, Secretary to the Board  
& Fire Chief