

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
PO BOX 366, 16960 YOLO AVE, ESPARTO, CA**

MEETING LOCATION: ESPARTO COMMUNITY HALL, 17020 YOLO AVE, ESPARTO, CA 95627

**July 9, 2026
MEETING MINUTES**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Commissioner Mitch Roath.

2. Roll Call

Members present: Mitch Roath, John Hulsman and Barry Burns

Members Absent: Rudy Lucero and Dave Schwenger

Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. Approval of Agenda

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the agenda.

Ayes: 3 Noes: 0 Absent: 2

4. Board Member Communication

Commissioner Hulsman reported that, during the most recent Esparto Citizens Advisory Committee meeting, a question was raised regarding whether the Fire District could assist with overgrown residential yards that may pose a hazard. Chief Lawrence advised that the Esparto Fire Protection District does not have statutory authority to enforce or abate these types of conditions and recommended that the Esparto Citizens Advisory Committee contact the County of Yolo, the agency with jurisdiction over such matters.

5. Public Comment

None

6. Approve Minutes of June 11, 2026 Board Meeting

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the minutes of the June 11, 2026 meeting.

Ayes: 3 Noes: 0 Absent: 2

7. Approve Payment of:

A. July 9, 2026 Claims for Fiscal Year 2025-26

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the July 9, 2026 claims for fiscal year 2025-26.

Ayes: 3 Noes: 0 Absent: 2

B. July 9, 2026 Claims for Fiscal Year 2026-27

A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the July 9, 2026 claims for fiscal year 2026-27.

Ayes: 3 Noes: 0 Absent: 2

8. Review Financial Report Including:

A. Claims Paid June 25, 2026 for Fiscal Year 2025-26

B. Claims Paid July 2, 2026 for Fiscal Year 2026-27

C. Claims Paid July 7, 2026 for Fiscal Year 2026-27

The Board reviewed the financial reports for Fiscal Years 2025–26 and 2026–27, along with the claims paid on June 25, 2026, for Fiscal Year 2025–26, and the claims paid on July 2, 2026, and July 7, 2026, for Fiscal Year 2026–27.

9. Review and Approve Board Policies:

A. 2080 - Asset Protection and Fraud in the Workplace

B. 3010 - Disposal of Surplus Property or Equipment

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve Board Policy 2080 – Asset Protection and Fraud in the Workplace and Board Policy 3010 – Disposal of Surplus Property or Equipment.

Ayes: 3 Noes: 0 Absent: 2

10. Fire District’s Sustainability Ad Hoc Committee

Chief Lawrence reported that several meetings have been held regarding issues surrounding agricultural-exempt (Ag Exempt) buildings. He stated that, in his opinion, the matter is one that only the County of Yolo has the authority to address and resolve.

Chief Lawrence also reported that the District has received the Sustainability Funding Fiscal Year 2025–26 Performance Report, which will be completed and submitted to the County of Yolo.

11. Yolo County Fire Safe Council

A. Updates

Commissioner Hulsman reported that the following items were discussed during the most recent Fire Safe Council meeting:

- A special presentation was provided by representatives of the Guinda Grange and Rumsey Hall regarding proposed improvements to the Rumsey Hall HVAC system and the need for a water storage tank.
- Yocha Dehe is planning a prescribed burn with the assistance of CAL FIRE.
- Plans for establishing a cooling center in the Capay Valley were discussed.
- Efforts to implement targeted grazing as a fire fuel reduction and wildfire mitigation measure remain ongoing.

B. Yolo Prescribed Burn Association

Commissioner Hulsman reported that the Yolo Prescribed Burn Association is planning an upcoming event.

12. Staff Reports

- A. Office Report – Monica Burns reported that:
 - a. She is working with the County of Yolo to complete the Fiscal Year 2025–26 year-end closing process.
 - b. The District received the annual Yocha Dehe Intergovernmental Agreement (IGA) funding payment of \$16,666.00 for Fiscal Year 2025–26. The revenue will be reflected in the June 2026 general ledger once processing is complete.
- B. Building & Maintenance Report – Chief Lawrence reported that:
 - a. Pump testing for all apparatus has been completed.
 - b. Engine 219 required additional repairs, which have been completed. A minor turbo leak may still need to be repaired, after which the apparatus will undergo pump testing.
 - c. Squad 19 has a fuel leak with an estimated repair cost of approximately \$1,000. Chief Lawrence stated that the repairs will be completed to keep the vehicle in service.
 - d. Renters of the Community Hall have been entering areas adjacent to the Fire Station's sleeping quarters. To provide a clear separation between the two facilities and improve privacy, a privacy fence will be constructed between the Community Hall and the Fire Station.
- C. Chief's Report – Chief Lawrence reported the following:
 - a. An invoice in the amount of \$11,440.57 has been submitted to the California Governor's Office of Emergency Services (Cal OES) for reimbursement of the District's June 2026 strike team preposition assignment.
 - b. He is researching the implementation of a Volunteer Shift Program.
 - c. CAL FIRE has surplus equipment available and that he will be exploring the purchase of one or two low-mileage utility pickup trucks at a favorable cost. One pickup could be outfitted with a 400-gallon water tank for use as a Type 5-style engine, while the second would serve as an additional utility vehicle to support the District's expanded staffing.
 - d. The Yolo County Local Agency Formation Commission (LAFCO) has dissolved one Yolo County fire district. He noted that this is a significant development, as it represents the first step in the potential consolidation of additional Yolo County fire districts, as outlined in LAFCO's most recent report.
 - e. The District has additional licenses available for the Active911 application and asked whether any Commissioners were interested in using the app. Commissioners Hulsman and Roath expressed interest and will be provided access.
 - f. Effective July 1, 2026, the District has transitioned to the fireStation™ software platform. He further reported that the District's current contract with ESO will expire in two months and will not be renewed.
 - g. The Training Committee has developed a comprehensive training calendar. Chief Lawrence noted that the quality and consistency of the District's training program continue to improve.
 - h. As of July 8, 2026, the District has responded to 267 calls for service.

13. Convene to Closed Session - Potential Litigation (§ 54956.9)

- A. 1 Claim Received Against the District
Commissioner Roath convened the meeting to Closed Session at 6:46 p.m.

14. Reconvene to Open Session

Commissioner Roath reconvened the meeting to Open Session at 6:48 p.m.

Commissioner Roath reported that, during Closed Session, the Board, by unanimous vote, took the following action regarding the claim filed by Patrick and Louanne Scribner against the District:

- Any claims relating to property damage, excluding crop damage, were denied in full.
- The remaining claims, having not been filed within the statutory time period, were treated as an application to consider acceptance of late claims. The Board unanimously denied the application.

15. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to adjourn the meeting at 6:49 p.m.

Ayes: 3 **Noes:** 0 **Absent:** 2

Monica Burns, Secretary to the Board

Printed Name

Title