

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
16960 YOLO AVE
ESPARTO, CA 95627**

**January 9, 2025
MINUTES**

1. Call to Order

The meeting was called to order at 6:01 p.m. by Chair Rudy Lucero.

2. Roll Call

Members present: Rudy Lucero, Mitch Roath, Barry Burns and John Hulsman.

Absent: Dave Schwenger

Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. Approval of Agenda

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda with a correction to Item 9 to Review and Approve 2023-2024 Annual and Five-Year Developer Fee Report.

Ayes: 4 Noes: 0 Absent: 1

4. Public Comment

None

5. Approve Minutes of December 12, 2024 Regular Meeting

A motion was made by Commissioner Hulsman and seconded by Commissioner Roath to approve the December 12, 2024 regular meeting minutes.

Ayes: 3 Noes: 0 Abstain: 1 (R. Lucero)

6. Approve Payment of January 9, 2025 Claims

A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the January 9, 2025 claims.

Ayes: 4 Noes: 0 Absent: 1

7. Review Financial Report

The Financial Report, including the claim paid on December 16, 2024, was reviewed by the Board.

8. Review and Approve Following Board Policies:

A. 2005 – Accounting General

B. 2015 – Receivables

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve Board Policies 2005 and 2015.

Ayes: 4 Noes: 0 Absent: 1

9. Review and Approve 2023-2024 Annual and Five-Year Developer Fee Report

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve the 2023-2024 Annual and Five-Year Developer Fee Report with date corrections on Page 1, Item C.

Ayes: 4 Noes: 0 Absent: 1

10. Fire Protection and Emergency Response Services Assessment Update

Chief Lawrence gave an update on:

- a. His phone call SCI, the engineer firm;
- b. The timeline, including when final decisions will need to be made and when ballots will need to be mailed;
- c. Reversing the assessment to show the maximum assessment amount instead of the minimum assessment amount;
- d. Considering whether or not to do a survey which would cost \$9,000;
- e. Multiple inflation adjustment options; and
- f. Community outreach opportunities.

11. Fire District's Sustainability Ad Hoc Committee

- A. Updates
There was no update.

12. Yolo County Fire Safe Council

- A. Updates
There was no update.
- B. Yolo Prescribed Burn Association
There was no update.

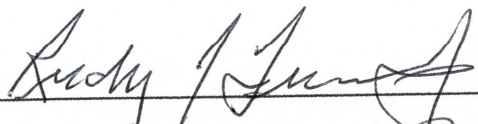
13. Staff Reports

- A. Office – Chief Lawrence reported that:
 - a. The income for the Shelly Fire strike team was received.
 - b. The District was awarded a Community Benefit Grant for \$3,500 from Yolo County to be used for Prop 218 costs.
- B. Building & Maintenance Report – Chief Lawrence reported that:
 - a. Engine 219 has an air leak that is being worked on;
 - b. Engine 19 is still having some issues that are being worked on;
- C. Chief's Report – Chief Lawrence reported that:
 - a. The Holiday Volunteer Appreciation Party was a great success;
 - b. Staff is continuing to work on the conversion to the new ESO system and the "go live" date is set for February 1, 2025;
 - c. There was a total of 620 calls in 2024.


14. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 7:23 p.m.

Ayes: 4 Noes: 0 Absent: 1



RUDY LUCERO BOARD CHAIR
Printed Name Title



Monica Burns, Secretary to the Board