

**COMMISSIONER'S MEETING  
ESPARTO FIRE PROTECTION DISTRICT  
16960 YOLO AVE  
ESPARTO, CA 95627**

**November 9, 2023  
MINUTES**

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.

**2. Roll Call**

Members present: Rudy Lucero, Mitch Roath, David Schwenger and John Hulsman

Absent: Barry Burns

Other present: Chief Curtis Lawrence

**3. Approval of Agenda**

A motion was made by Commissioner Hulsman and seconded by Commissioner Schwenger to amend the agenda by moving Item 13 – Adjournment to Item 14 and adding Item 13 – Convene to Closed Session – Anticipated Litigation Pursuant to Subdivision (d) of Government Code Section 54956.9 and to approve the amended agenda.

Ayes: 4 Noes: 0 Absent: 1

**4. Public Comment**

None

**5. Approve Minutes of October 24, 2023 Special Meeting**

Motion was made by Commissioner Hulsman and seconded by Commissioner Schwenger to approve the minutes of the October 14, 2023 special meeting.

Ayes: 4 Noes: 0 Absent: 1

**6. Approve Payment of November 9, 2023 Claims**

Motion as made by Commissioner Schwenger and seconded by Commissioner Roath to approve the November 9, 2023 Claims.

Ayes: 4 Noes: 0 Absent: 1

**7. Review Financial Report**

The Financial Report was reviewed by the Board. It was reported that the District received \$26,558.35 from Yolo County in November for the Grant PO4584 and the balance of the that grant is \$20,012.46. Chief Lawrence advised the Board that the District has received the application for applying for the Fire District Sustainability One-Time Funding and that he will be working on it next week.

**8. Employee Health Benefits**

**A. Review and Approve the Maximum Employer Contribution for Medical Coverage**

A motion was made by Commissioner Schwenger and seconded by Commissioner Hulsman to increase the annual medical contribution to \$502.72 per month effective January 1, 2024.

Ayes: 4 Noes: 0 Absent: 1

**B. Review and Consider Offering Dental and Vision Plans**

Chief Lawrence reviewed the option of offering qualifying employees' mandatory enrollment in dental and vision insurance to help recruit and retain employees. He reviewed the quote and cost received by UnitedHealthcare for four employees for one year.

A motion was made by Commissioner Schwenger and seconded by Commissioner Hulsman to offer mandatory UnitedHealthcare dental and vision insurance to employees effective January 1, 2024 and to pay 100% of the employee only cost for both dental and vision insurance.

Ayes: 4 Noes: 0 Absent: 1

**9. Fire District’s Sustainability Ad Hoc Committee**

A. Updates

Chief Lawrence had no update.

**10. Yolo County Fire Safe Council**

A. Updates

Chief Lawrence reported the cleaning out Lamb Valley Slough along Plainfield Street to Alpha Street has been completed.

B. Yolo Prescribed Burn Association

Chief Lawrence had no update.

**11. Staff Reports**

A. Office

An update on the new CalPERS Safety Contract was provided by Monica Burns, Administrative Assistant. After discussion, there was consensus that representing the Board on this matter falls under the duties of the Chair.

B. Building & Maintenance Report

Chief Lawrence reported:

- a. That the new washer and dryer have been installed in the tool room.
- b. That the drainage and lawn projects have been started.
- c. That Engine 219 was out of service but has been repaired and is now back in service.

C. Chief’s Report

Chief Lawrence:

- a. Advised the Board that the Volunteer Appreciation Dinner is scheduled for Saturday, December 16, 2023.

**12. Convene to Closed Session – Anticipated Litigation Pursuant to Subdivision (d) of Government Code Section 54956.9**

Chair Rudy Lucero convened the meeting to Closed Session at 6:23 pm.

Chair Rudy Lucero reconvened the meeting to Open Session at 6:30 pm. There was no action taken in Closed Session.

**13. Adjournment**

A motion was made by Commissioner Roath and seconded by Commissioner Schwenger to adjourn the meeting at 6:31 p.m.

Ayes: 4 Noes: 0 Absent: 1

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Rudy Lucero, Chair

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Monica Burns, Secretary to the Board