

COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
ESPARTO, CA 95627

JUNE 14, 2018

MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:01 p.m. by the Chairman, Rudy Lucero.

MEMBERS PRESENT : Rudy Lucero, David Schwenger, John Hulsman, Barry Burns, Mitch Roath

ABSENT : None

OTHERS PRESENT : Chief John Stotts, assistant Chief Mark Nichols, Firefighter Lawrence, Pam Pearson

2. APPROVE AGENDA

A motion was made by Commissioner Hulsman and seconded by Commissioner Schwenger to approve the Agenda. Ayes : 5 Noes : 0 Absent : 0

3. PUBLIC COMMENT / REQUESTS

None

4. APPROVE MINUTES OF MAY 10, 2018 REGULAR MEETING

A motion was made by Commissioner Schwenger and seconded by Commissioner Hulsman to approve the minutes of the May 10, 2018 regular meeting. Ayes : 5 Noes : 0 Absent : 0

5. APPROVE PAYMENT OF CLAIMS

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve the payment of claims. Ayes : 5 Noes : 0 Absent : 0

6. AUTHORIZATION FORM

A motion was made by Commissioner Roath and seconded by Commissioner Hulsman to approve the signatures of Pamela Pearson, Curtis Lawrence, John Stotts, Barry Burns, Rudy Lucero for the Yolo County Auditor Authorization Form 18-19. Ayes : 5 Noes : 0 Absent : 0

7. FISCAL YEAR 2018 – 2019 FISCAL BUDGET

The Secretary reported that the 2018 – 2019 Fiscal Budget includes a \$1.00 per hour pay raise for each employee.

A motion was made by Commissioner Burns and seconded by commissioner Schwenger to approve the 2018 – 2019 Fiscal Budget with the \$1.00 per hour pay raise for each employee. Ayes : 5 Noes : 0 Absent : 0

8. APPROVE RESOLUTION 18-03

Firefighter Lawrence explained the purpose of the Resolution regarding Strike Team Response.

A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve Resolution 18-03. Ayes : 5 Noes : 0 Absent : 0

9. FINANCIAL TRANSACTION REPORT 2017-2018

The Secretary reported the cost for the Yolo County Auditor's Office versus and independent contractor cost to prepare the report.

A motion was made by Commissioner Schwenger and seconded by Commissioner Burns to have the report prepared by Independent Contractor Mark Krummenacker. Ayes : 5 Noes : 0 Absent : 0

10. CAL CARD

Firefighter Lawrence explained the need for a District Credit Card and that with Cal Card there are no late fees or interest. He was going to ask for a \$5,000.00 credit limit.

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve the District having the credit card with a credit limit of \$15,000.00. Ayes : 5 Noes : 0 Absent : 0

11. OLD WATER TOWER FENCING

The plans that were received regarding were generic plans and not of the Fire District site. It was the consensus of the Commission not to make a decision until actual plans of the fire District are received.

12. STAFF REPORTS

a. Office Report

The Secretary reported that she will be on vacation starting tomorrow.

b. Building & Maintenance Report

Firefighter Lawrence reported that the ECSD snaked out the sewer line for the Fire House and they found roots that were in street part of the line which is the ECSD responsibility to maintain.

c. Chief's Report

Chief Stotts reported that the new Development Fee rates went into effect last week.

There are 4 Engines available for Strike Team Deployment but the County wants 5. The departments will cross staff to meet County needs.

The water tender was out on a fire.

13. ADJOURNMENT

A motion was made by Commissioner Burns and seconded by Commissioner Schwenger to adjourn the meeting at 6:21 p.m. Ayes : 5 Noes : 0 Absent : 0

Rudy Lucero, Chairman

Pamela Pearson, Secretary

