

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT**

**16960 Yolo Ave
ESPARTO, CA 95627**

**AUGUST 11TH, 2022
MINUTES**

1. CALL TO ORDER

- a. The meeting was called to order at 6:00 p.m. by Board Chair Rudy Lucero.

2. ROLL CALL

- a. MEMBERS PRESENT: John Hulsman, Barry Burns, Rudy Lucero
b. ABSENT: Dave Schwenger, Mitch Roath
c. OTHERS PRESENT: Chief Curtis Lawrence, Firefighter Burns

3. APPROVE AGENDA

- a. A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda.
Ayes: 3 Noes: 0 Absent: 2

4. PUBLIC COMMENTS / REQUESTS

- a. None

5. APPROVE MINUTES OF JULY 14th, 2022 REGULAR MEETING

- a. A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the minutes of the July 14th, 2022; regular meeting as is.
Ayes: 3 Noes: 0 Absent: 2

6. APPROVE PAYMENT OF CLAIMS

- a. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the payment of claims.
Ayes: 3 Noes: 0 Absent: 2

7. ANNUAL AND FIVE-YEAR DEVELOPER FEE REPORT

- a. This item was carried to the next meeting at Chief Lawrence's request for further information.
Ayes: 0 Noes: 0 Absent: 0

8. REVIEW FEE FOR SERVICE POLICY

- a. Chief Lawrence presented to the Board a draft fee for service policy for the collection of inspection fees drafted by Capital PFG. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve draft fee for service policy and conduct first reading at next regularly scheduled board meeting on September 8th, 2022.
Ayes: 3 Noes: 0 Absent: 2

**9. REVIEW AND APPROVE LAND USE AGREEMENT WITH ESPARTO
COMMUNITY SERVICES DISTRICT**

- a. Chief Lawrence presented a draft land use agreement for the purpose of storing fuel tanks on the Esparto Community Services District (ECSD) property. Chief Lawrence reported that the draft was still under review by the ECSD legal counsel and there would be some small variations made. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to Approve Chief Lawrence to enter into a land use agreement with ECSD for the purpose of storing fuel tanks.

Ayes: 3 Noes: 0 Absent: 2

10. FIRE DISTRICT SUSTAINABILITY AD HOC COMMITTEE UPDATE

- a. Chief Lawrence reported that meetings are attempting to be schedule but due to the new Yolo County CAO, this has proved difficult. Committee is pushing County staff to continue sustainability talks and distributing the \$550,000.00 set aside.

11. YOLO LOCAL AGENCY FORMATION COMMISSION MUNICIPAL SERVICES REVIEW (MSR)

- a. Chief Lawrence reported to the Board the LAFCO MSR hearing was held on July 28th and LAFCO Board voted to approve the report. The MSR will go to Board of Supervisors for final adoption.

12. YOLO COUNTY FIRE SAFE COUNCIL

- a. Commissioner Burns reported the program for rural address signage is still being rolled out.

13. STAFF REPORTS

- a. Office Report/ Financial
 - i. Board review financial report.
 - ii. Chief Lawrence presented the balanced GL work sheet to the Board.
 - iii. Board will need to do a Budget adjustment due to late shipment of AirVac system and payment needing to come out of this FY.
- b. Building & Maintenance Report
 - i. Lawn sprinklers were replaced
 - ii. W-219 is back in service.
- c. Chief's Report
 - i. Department Call Volume continues to remain high. Volunteers are facing burn out. Working on long term staffing solutions.
 - ii. Orciuli Subdivision is in the final stages of review and anticipate ground braking in September.

14. ADJOURNMENT

- a. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to adjourn the meeting.

Ayes: 3 Noes: 0 Absent: 2

Rudy Lucero, Chairman

Curtis Lawrence, Fire Chief