COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
PO BOX 366, 16960 YOLO AVE, ESPARTO, CA

MEETING LOCATION: ESPARTO COMMUNITY HALL, 17020 YOLO AVE, ESPARTO, CA 95627

October 8, 2026
MEETING MINUTES

1. **Call to Order**
   The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.

2. **Roll Call**
   Members present: Rudy Lucero, Mitch Roath, John Hulsman, Dave Schwenger and Barry Burns
   Members Absent: None
   Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. **Approval of Agenda**
   A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda.
   Ayes: 5 **Noes**: 0 **Absent**: 0

4. **Board Member Communication**
   None

5. **Public Comment**
   None

6. **Approve Minutes of September 10, 2026 Board Meeting**
   A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the minutes of the September 10, 2026 meeting.
   Ayes: 4 **Noes**: 0 **Abstain:** 1 (D. Schwenger) **Absent**: 0)

7. **Approve Payment of October 8, 2026 Claims**
   A motion was made by Commissioner Roath and seconded by Commissioner Schwenger to approve the October 8, 2026 claims.
   Ayes: 5 **Noes**: 0 **Absent**: 0

8. **Review Financial Report Including:**
   A. Claims Paid on September 17, 2026
   The Board reviewed the financial report, along with the claims paid on September 17, 2026.

9. **Review and Approve Resolution 26-005 Authorizing the Esparto Fire Protection District to Access State Level Summary Criminal History Information**
   Chief Lawrence explained the need for the resolution. A motion was made by Commissioner Roath and seconded by Commissioner Hulsman to approve Resolution 26-005, Authorizing the Esparto Fire Protection District to Access State Level Summary Criminal History Information.
   Ayes: 5 **Noes**: 0 **Absent**: 0

10. Nominate and Approve Two Commissioners to the Fire Chief Evaluation Committee to Produce the Evaluation that will be Submitted to the Board of Commissioners for Review and Approval

Commissioner Schwenger nominated Commissioners Roath and Burns to serve on the Fire Chief Evaluation Committee, with the nomination seconded by Commissioner Hulsman. The committee will be responsible for preparing the Fire Chief's evaluation for submission to the Board of Commissioners for review and approval.

Ayes: 5 **Noes**: 0 **Absent**: 0

11. Review and Approve Board Policies

A. Approve Revision to Board Policy 2025 – Capital Assets
B. Approve Board Policy 4010 - Nepotism

Chief Lawrence explained the need to revise Board Policy 2025 – Capital Assets to align with Yolo County's updated Capital Assets Policy. He also reviewed Board Policy 4010 – Nepotism.

A motion was made by Commissioner Hulsman and seconded by Commissioner Schwenger to approve the revisions to Board Policy 2025 – Capital Assets and to approve Board Policy 4010 – Nepotism.

Ayes: 5 **Noes**: 0 **Absent**: 0

12. Fire District's Sustainability Ad Hoc Committee

There were no updates.

13. Yolo County Fire Safe Council

A. Updates
   Commissioner Hulsman provided an update on the most recent Yolo County Fire Safe Council meeting he attended.
B. Yolo Prescribed Burn Association
   There were no updates.

14. Staff Reports

A. Office Report
   Chief Lawrence reported on the following:
   - The Yolo County Board of Supervisors approved the District's FY 2026-27 budget at its September 22, 2026 meeting. The approved budget has been entered into the County's INFOR accounting system.
   - The District has received its medical, dental, and vision insurance renewals effective January 1, 2027. Medical rates are expected to increase by approximately 15.41%, dental rates by approximately 7%, and vision rates will remain unchanged. Chief Lawrence noted that the medical plan includes substantial changes that make it less desirable. Alternative medical plan options will be reviewed.
   - The District's participation in several strike teams this year has had a positive financial impact. A budget revision reflecting the additional revenue will be presented to the Board for approval in the near future.
   - The Community Hall is being used by several local nonprofit organizations and is being rented approximately twice per month.

- The District is experiencing billing issues with its current fuel vendor. Chief Lawrence is working with the vendor to resolve the issues and indicated that the District will likely be changing vendors.

B. Building & Maintenance

Chief Lawrence reported on the following:

- The palm tree has been removed, and the oak tree over the Community Hall has been trimmed.
- A potential replacement truck for Water 219 has been identified. The truck, which is currently being built, will have an F750 chassis and a 2,000-gallon water tank. The estimated cost of $117,000 is based on government pricing and does not include additional equipment such as lights, sirens, radios, and other necessary accessories. Chief Lawrence will keep the Board informed as more information becomes available.

C. Chief's Report

Chief Lawrence reported on the following:

- Due to an employee being on a personal leave of absence, the District has hired two temporary, as-needed firefighters to assist with staffing.
- With the District now using fireStation.com for emergency incident reporting, he has officially canceled the District's contract with ESO Solutions, Inc.
- The Local Agency Formation Commission (LAFCO) Municipal Service Review (MSR) is required every four years. Chief Lawrence has been attending meetings with LAFCO to begin work on the next MSR.
- The District has responded to 438 calls to date.

15. Convene to Closed Session

A. Potential Litigation (§ 54956.9)

Chair Lucero convened the meeting to Closed Session at 6:42 p.m.

16. Reconvene to Open Session

Chair Lucero reconvened the meeting to Open Session at 6:47 p.m. and reported that no action was taken during Closed Session.

17. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 6:48 p.m.

Ayes: 5 **Noes**: 0 **Absent**: 0

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Monica Burns, Secretary to the Board

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Printed Name Title