

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
16960 YOLO AVE
ESPARTO, CA 95627**

**February 13, 2025
MINUTES**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.

2. Roll Call

Members present: Rudy Lucero, Mitch Roath, Barry Burns, Dave Schwenger and John Hulsman.

Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. Approval of Agenda

A motion was made by Commissioner Hulsman and seconded by Commissioner Schwenger to approve the agenda.

Ayes: 5 Noes: 0 Absent: 0

4. Public Comment

None

5. Approve Minutes

A. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the January 9, 2025 regular meeting minutes.

Ayes: 4 Noes: 0 Abstain: 1 (D. Schwenger)

B. A motion was made by Commissioner Schwenger and seconded by Commissioner Hulsman to approved the January 27, 2025 special meeting minutes.

Ayes: 5 Noes: 0 Absent: 0

6. Approve Payment of February 13, 2025 Claims

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve the February 13, 2025 claims.

Ayes: 5 Noes: 0 Absent: 0

7. Review Financial Report

The Financial Report, including the claims paid on January 23, 2025, was reviewed by the Board.

8. Fire Protection and Emergency Response Services Assessment

A. Presentation and Review of Draft Engineer's Report

Chief Lawrence presented information for the draft engineer's report and advised the Board on the edits to the document he will be sending SCI Consulting Group. The Board suggested a few changes that Chief Lawrence will incorporate with his edits.

B. Update

Chief Lawrence advised the Board that a town hall meeting will be tentatively scheduled for Wednesday, June 4, 2025, at 7:00 pm in the Community Hall/Scout Cabin.

9. Review and Approve Following Board Policies:

A. 2010 – Basis of Accounting

B. 2020 – Prepaid Expenses

A motion was made by Commissioner Hulsman and seconded by Commissioner Schwenger to approve Board Policies 2010 and 2020.

Ayes: 5 Noes: 0 Absent: 0

10. Annual Statement of Economic Interests, Form 700

Chief Lawrence reminded the Board members that Yolo County had sent each of them an email so that can log-in to complete their 2024 Annual Statement of Economic Interests, Form 700 and that the deadline to complete them is April 1, 2025.

11. Fire District’s Sustainability Ad Hoc Committee

- A. Updates
There was no update.

12. Yolo County Fire Safe Council

- A. Updates
Commissioner Burns advised the Board that there is a meeting scheduled in Winters, CA on March 12, 2025 to discuss fire insurance and the possibility of revised fire maps which may cause rate increases for home and business owners.
- B. Yolo Prescribed Burn Association
There was no update.

13. Staff Reports

- A. Office – Chief Lawrence reported that:
 - a. The income for the Proposition #2 strike team was received.
 - b. There is only one strike team payment outstanding for the LNU-July Move-Up fire.
 - c. That office staff will attend an online workshop regarding a retirement savings plan, 457(b) through CalPERS for employees which will be at no cost to the District. Any recommended action on this item would be brought back to the Board for review and approval.
- B. Building & Maintenance Report – Chief Lawrence reported on:
 - a. Engine 219’s air leak
 - b. Engine 19’s electrical issue
 - c. The Almond Festival that will be held on Sunday, February 23, 2025.
- C. Chief’s Report – Chief Lawrence reported that:
 - a. The ESO system went live on February 1, 2025
 - b. For the Lexipol system, the District will focus on operational policies first.
 - c. Provided statistics on all calls responded to in 2024.

14. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 6:53 p.m.

Ayes: 5 Noes: 0 Absent: 0

Printed Name

Title

Monica Burns, Secretary to the Board