

**COMMISSIONER'S MEETING  
ESPARTO FIRE PROTECTION DISTRICT  
PO BOX 366, 16960 YOLO AVE, ESPARTO, CA**

**MEETING LOCATION: ESPARTO COMMUNITY HALL, 17020 YOLO AVE, ESPARTO, CA 95627**

**OCTOBER 09, 2025  
MEETING MINUTES**

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by Commissioner Dave Schwenger.

**2. Roll Call**

Members present: Dave Schwenger, Mitch Roath, John Hulsman and Barry Burns

Absent: Rudy Lucero

Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

**3. Approval of Agenda**

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda.

Ayes: 4 Noes: 0 Absent: 1

**4. Board Member Communication**

None

**5. Public Comment**

None

**6. Approve Minutes of September 28, 2025 Special Meeting**

This item was deferred as there was not a quorum present of commissioners who attended the September 28, 2025 special meeting.

**7. Approve Payment of October 9, 2025 Claims**

A motion was made by Commissioner Roath and seconded by Commissioner Hulsman to approve the October 9, 2025 claims.

Ayes: 4 Noes: 0 Absent: 1

**8. Review Financial Report**

The financial report was reviewed by the Board.

**9. Nominate and Approve Two Commissioners to the Fire Chief Evaluation Committee to Produce the Evaluation that will be Submitted to the Board of Commissioners for Review and Approval**

Commissioner Burns nominated Commissioner Hulsman and Commissioner Roath to the Fire Chief Evaluation Committee. Commissioner Schwenger seconded the nominations.

Ayes: 4 Noes: 0 Absent: 1

**10. Review and Approve Following Board Policies:**

A. 2055 – Credit Card Use

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve Board Policy 2055.

Ayes: 4 Noes: 0 Absent: 1

**11. Fire District's Sustainability Ad Hoc Committee**

There were no updates.

**12. Yolo County Fire Safe Council**

A. Updates - There were no updates.

B. Yolo Prescribed Burn Association

- i. Chief Lawrence advised that a fall burn may be held in Rumsey.

**13. Staff Reports**

A. Office Report – Chief Lawrence reported that

- a. The District received payment for our participation in the LNU AUG Move Up strike team.
- b. The District has received and responded to 44 email and/or written Public Record Act requests for the Oakdale Fire to date.
- c. The District received the January 1, 2026 renewal information and rates for the medical, dental and vision plans. The medical rates will increase by 16.6%, the dental rates will increase by 10.7% and there will be no increase to the vision rates.
- d. The District determined that Yolo County will be billing government entities for their 2025 Special Assessment and the District will not have to manually invoice them.

B. Building & Maintenance Report – Chief Lawrence reported that:

- a. The palm tree will be removed this week and will be paid \$1,500 for the tree.

C. Chief's Report – Chief Lawrence reported:

- a. The first round of interviews were held this morning to fill the two open positions.
- b. California's minimum wage will increase from \$16.50 to \$16.90, equaling a 2.42% increase, effective January 1, 2026. In order for the District to remain competitive, he will bring an updated salary schedule to the next board meeting for the Board to consider for adoption.
- c. The number of calls has been fairly standard and he anticipates about 500 calls for the 2025 year.

**14. Convene to Closed Session**

A. Potential Litigation (§ 54956.9)

This item was deferred.

**15. Reconvene to Open Session**

As the Board did not convene to Closed Session, this item was not necessary.

**16. Adjournment**

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 6:20 p.m.

Ayes: 4 Noes: 0 Absent: 1

*Barry P. Burns*

*Monica Burns*

BARRY P. BURNS      COMMISSIONER

Monica Burns, Secretary to the Board

Printed Name

Title