

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
PO BOX 366, 16960 YOLO AVE, ESPARTO, CA**

MEETING LOCATION: ESPARTO COMMUNITY HALL, 17020 YOLO AVE, ESPARTO, CA 95627

**August 13, 2026
MEETING MINUTES**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Commissioner Mitch Roath.

2. Roll Call

Members present: Mitch Roath, John Hulsman and Barry Burns

Members Absent: Rudy Lucero and Dave Schwenger

Other present: Monica Burns, Secretary to the Board

3. Approval of Agenda

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the agenda.

Ayes: 3 Noes: 0 Absent: 2

4. Board Member Communication

None

5. Public Comment

None

6. Approve Minutes of July 9, 2026 Board Meeting

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the minutes of the July 9, 2026 meeting.

Ayes: 3 Noes: 0 Absent: 2

7. Approve Payment of August 13, Claims

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the August 13, 2026 claims.

Ayes: 3 Noes: 0 Absent: 2

8. Review Financial Report Including:

A. Claims Paid on July 14, 2026`

B. Claims Paid on July 17, 2026

The Board reviewed the financial report, along with the claims paid on July 14, 2026 and July 17, 2026.

9. Review and Approve Resolution No. 26-003 Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 1997 Assessment – Tax Code Number 53160

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve Resolution No. 26-003 Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 1997 Assessment – Tax Code Number 53160

Ayes: 3 Noes: 0 Absent: 2

10. Review and Approve Resolution No. 26-004, Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 2025 Assessment – Tax Code Number 53161

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve Resolution No. 26-004 Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 1997 Assessment – Tax Code Number 53161

Ayes: 3 Noes: 0 Absent: 2

11. Review and Approve Updated Employee Handbook

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the updated employee handbook.

Ayes: 3 Noes: 0 Absent: 2

12. Fire District's Sustainability Ad Hoc Committee

There were no updates

13. Yolo County Fire Safe Council

A. Updates

Commissioner Hulsman reported that the following items were discussed during the most recent Fire Safe Council Zoom meeting attended by 28 people:

- Yolo County RCD gave a presentation on the Inner Coast Collaborative (ICC) Regional Priority Plan (RPP).
- There was a presentation on the Capay Valley Extreme Heat Planning Project. New Season Community Development is the lead organization for this project. A community presentation is planned for October.
- Costs to create Resilience Centers at the Guinda Grange and Rumsey Hall were reviewed. The needed improvements would cost \$40,000 for the Rumsey Hall and \$100,000 for the Grange Hall.
- CALFIRE reported that the fire outlook for this year is estimated to be similar to 2015 and 2020.
- Yolo County RCD reported that there will be a chipper day in mid-August.

B. Yolo Prescribed Burn Association

There were no updates.

14. Staff Reports

- A. Office Report
- B. Building & Maintenance
- C. Chief's Report

There were no reports presented due to Chief Lawrence's absence from the meeting.

15. Convene to Closed Session - Potential Litigation (§ 54956.9)

Commissioner Roath convened the meeting to Closed Session at 6:11 p.m.

16. Reconvene to Open Session

Commissioner Roath reconvened the meeting to Open Session at 6:14 p.m.

Commissioner Roath reported that no action was taken during Closed Session.

17. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 6:15 p.m.

Ayes: 3 Noes: 0 Absent: 2

Monica Burns, Secretary to the Board

Printed Name

Title