

**COMMISSIONER'S MEETING  
ESPARTO FIRE PROTECTION DISTRICT  
PO BOX 366, 16960 YOLO AVE, ESPARTO, CA**

**MEETING LOCATION: ESPARTO COMMUNITY HALL, 17020 YOLO AVE, ESPARTO, CA 95627**

**August 13, 2026  
MEETING MINUTES**

**1. Call to Order**

The meeting was called to order at 6:00 p.m. by Commissioner Mitch Roath.

**2. Roll Call**

Members present: Mitch Roath, John Hulsman and Barry Burns

Members Absent: Rudy Lucero and Dave Schwenger

Other present: Monica Burns, Secretary to the Board

**3. Approval of Agenda**

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the agenda.

**Ayes: 3   Noes: 0   Absent: 2**

**4. Board Member Communication**

None

**5. Public Comment**

None

**6. Approve Minutes of July 9, 2026 Board Meeting**

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the minutes of the July 9, 2026 meeting.

**Ayes: 3   Noes: 0   Absent: 2**

**7. Approve Payment of August 13, Claims**

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the August 13, 2026 claims.

**Ayes: 3   Noes: 0   Absent: 2**

**8. Review Financial Report Including:**

A. Claims Paid on July 14, 2026`

B. Claims Paid on July 17, 2026

The Board reviewed the financial report, along with the claims paid on July 14, 2026 and July 17, 2026.

**9. Review and Approve Resolution No. 26-003 Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 1997 Assessment – Tax Code Number 53160**

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve Resolution No. 26-003 Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 1997 Assessment – Tax Code Number 53160

**Ayes: 3   Noes: 0   Absent: 2**

**10. Review and Approve Resolution No. 26-004, Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 2025 Assessment – Tax Code Number 53161**

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve Resolution No. 26-004 Requesting Collection of Charges on Tax Roll for Esparto Fire Protection District's 1997 Assessment – Tax Code Number 53161

**Ayes: 3   Noes: 0   Absent: 2**

**11. Review and Approve Updated Employee Handbook**

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the updated employee handbook.

**Ayes: 3   Noes: 0   Absent: 2**

**12. Fire District's Sustainability Ad Hoc Committee**

There were no updates

**13. Yolo County Fire Safe Council**

**A. Updates**

Commissioner Hulsman reported that the following items were discussed during the most recent Fire Safe Council Zoom meeting attended by 28 people:

- Yolo County RCD gave a presentation on the Inner Coast Collaborative (ICC) Regional Priority Plan (RPP).
- There was a presentation on the Capay Valley Extreme Heat Planning Project. New Season Community Development is the lead organization for this project. A community presentation is planned for October.
- Costs to create Resilience Centers at the Guinda Grange and Rumsey Hall were reviewed. The needed improvements would cost \$40,000 for the Rumsey Hall and \$100,000 for the Grange Hall.
- CALFIRE reported that the fire outlook for this year is estimated to be similar to 2015 and 2020.
- Yolo County RCD reported that there will be a chipper day in mid-August.

**B. Yolo Prescribed Burn Association**

There were no updates.

**14. Staff Reports**

- A. Office Report**
- B. Building & Maintenance**
- C. Chief's Report**

There were no reports presented due to Chief Lawrence's absence from the meeting.

**15. Convene to Closed Session - Potential Litigation (§ 54956.9)**

Commissioner Roath convened the meeting to Closed Session at 6:11 p.m.

**16. Reconvene to Open Session**

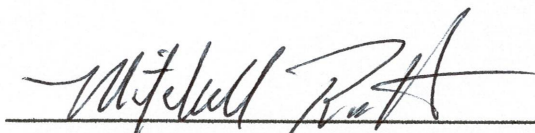
Commissioner Roath reconvened the meeting to Open Session at 6:14 p.m.

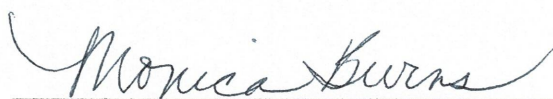
Commissioner Roath reported that no action was taken during Closed Session.

**17. Adjournment**

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 6:15 p.m.

**Ayes: 3   Noes: 0   Absent: 2**

  
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Mitchell Roath      Commissioner  
Printed Name                      Title

  
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Monica Burns, Secretary to the Board